

Troop 82 Patrol Equipment Procedure

We have highlighted 5 important points for emphasis to focus on.

- **The Troop Quartermasters pull the boxes and tables out of storage before the first campout**
 - The boxes and tables are checked out of Troop storage for the Fall and Spring semesters.
- **The Troop QM Team inventories and replaces lost, broken or damaged equipment in them before the first campout**
 - All of the boxes are equipped the exact same, unless an item has changed brand or something is discontinued
- **The Patrol Quartermaster Scout will then be in charge of the box until it is time to turn it back in at the end of the Scout's QM tenure**
 - He checks the patrol box and table out from the Troop on the first campout
 - **He needs to clean it promptly and thoroughly after each campout**
 - He needs to not lose equipment on the campout or at home
 - He needs to refill consumable items before the next campout, or communicate with the person shopping for the patrol what is needed
 - Replacement items should be reimbursed with the money collected for the campouts by each patrol
- **On Campout ARRIVAL after the first campout at DROPOFF, boxes and tables need to be dropped off at the flatbed trailers at the entrance to the campout on time**
 - The Troop QM Team will deliver all 23 boxes and tables to their respective campsites, minimizing auto traffic thru camp
 - **Please don't take the box and table in your car to the campsite – this is how we make sure all 23 patrol boxes and tables are present and on time.**
 - **The Patrol Quartermaster is responsible for getting the patrol box to and from EACH CAMPOUT, on time, until the end of his tenure as Patrol Quartermaster.** If the Patrol Quartermaster is not able to attend a campout for some reason it will be his responsibility to figure out a way to get it there, on time.
 - **Every patrol must have a patrol box and table at each campout, on time, or you may not get credit for your leadership role.**
 - The emphasis with “on time” is deliberate- all of the other Scouts depend on this equipment, the Troop has a tight schedule for the Troop Quartermaster Team to follow, and it’s part of the role to be punctual and set an example for fellow Scouts.
- **On Campout EXIT, we need to put all boxes and tables from the Company on flatbeds to take to the exit, where parents can then load them into their vehicle**
 - The Troop QM Team needs to count 23 patrol boxes and 23 tables on the flatbed before we leave the company campsites

- We will line them up for you to pick up at the exit, the boxes and tables are now numbered, so finding your box and table will be easy.
- Without this our team inevitably ends up taking back someone else's equipment, and then we have to sort it out in Dallas after the fact- or some parent may need to drive back to the campsite (true story).
- Sunday morning can be a scramble getting the boxes all packed up in time for the trailers to pick them up. This is part of the process and learning the process: staying on schedule and being ready for loading onto the trailer. **The trailers, just like the trains, run on time.**
- **Sunday morning, we will make 2 passes with a flatbed, 15 minutes apart so we get all the boxes and tables in time for the church service. When you see the flatbed coming around the first time and YOUR box is not packed- it's time to hustle so no one is late for church, you will have about 10 or 15 minutes until the final pass.**
- Part of the Patrol Quartermaster role is lugging around the box and table. It sends mixed messages when some of the boxes go into cars at the campsite instead of the flatbed, and it makes our job of making sure everything is accounted for more difficult. **This is an important exercise in learning how to be organized and operate as a team and individual at the same time.**

- **If your company switches Patrol Quartermasters over the Break, the handoff will occur on the January Campout. You will bring the box and table to the campout, and the new QM will take it home**
- **At the end of your Patrol Quartermaster tenure, you will turn it back into the Troop**
 - Box and table are inventoried by the Troop QM Team, and checked into Troop storage for the summer. We normally do this on an afternoon a week or two after the last campout in patrols
 - The patrol (or Patrol QM, which can collect from his fellow Scouts) is responsible for paying for missing equipment

Box Transportation

Transportation of the box to and from campouts, and storage when not on campouts is the sole responsibility of the Patrol Quartermaster. If you have a challenge with box transportation, contact the Troop Quartermaster.

Patrol Quartermasters: Please don't surprise us or other volunteer Dads with unclaimed equipment, or make us wait at the campsite Sunday morning trying to figure out if someone forgot their box, or figure out who is going to be taking it. *We want to get home too.*

Parents: It's your son's box and table for the entire assignment, and he is responsible for getting it to and from the campsite.

PLEASE LABEL EVERYTHING THAT GOES ON THE TRAILER – ESPECIALLY COOLERS AND GROCERY BAGS WITH THE COMPANY & PATROL

You are welcome to put coolers on the trailer, but that's your responsibility at drop off and pickup.
Please label everything!